

Accredited School



Welcome

Welcome to Santa Maria International
School. (SMIS). Founded in 1982 by
Md. Veronica Dede Foli, its influence
and impact got our community
named after the school.
SMIS has evolved over the years.
Our recent affiliation with Oxford,
the worlds leading learning and UK largest
awarding body. We are now accredited to offer an
International Curriculum from Nursery to Year 6

English Language as a medium of instruction. We have a simple mission, to help make a measurable impact in peoples lives through learning.



Welcome to Santa Maria International
School Early Learning Center.
Where the foundation for lifelong learning
is laid with care, fun and exploration!
Our preschool program is designed in a
nurturing and stimulating environment
for children aged 1 to 5 years.

Welcome





With a focus
on fostering
cognitive, social and emotional
development, we ensure that
your childs early years are filled
with enriching experience





Our dedicated team of experienced educators is at the heart of our early Learning Center. we understand that each child is unique and we are committed to providing personalised care and attention to support their individual growth



and have a deep understanding of childhood development.

They plan and implement age appropriate activities and learning experience.







This team member oversees the wellbeing f our students, ensuring that all health and safety protocols are strictly followed We strive to keep our school fees affordable while maintaining the high quality of care and education we provide

New Students- Full Payment, Required

New students are required to make full payment of school fees at the time of enrollment This policy is in place for the following reasons.

(i) commitment and confirmation full payment secures their place at the school and confirms their commitment to join our learning community.

Oxford International Curriculum School **Policy**

P O Box 229 Mamprobi - Accra 13 Santa Maria Street Tel 0555259098 www. smisghana.com

Fees



Initial Administrative cost - the enrolment of new students involves additional administrative processes including registration, processing and preparation of materials which require up front costs.

Operational Planning - Receiving full payment up front helps the school manage its budget and plan efficiently for staffing, classroom supplies and other operational needs through out the term. Continuous students: 70% minimum payment Requirement.

for continuous students we allow a minimum payment of 70% at the beginning of the term. the remaining 30% must be settled within an agreed time within the term.

Established Trust: - continuous students and their families have already demonstrated a commitment to the school which allows for some flexibility in payment schedule.

Support for Families - the 70% payment policy provides financial flexibility to returning families reognizing that some parents may need time to complete payment

School

Fees

Smooth Transition - for students already enrolled, many of the initial

administrative and preparatory costs have been covered allowing for a more flexible payment compared to a new student.

Conclusion

This payment policy ensured that new students demonstrate a firm commitment to joining our school, while returning students benefits from payment flexibility due to their ongoing relationship with the school.

Both policies work to maintain the financial health of the school while supporting families and ensuring the highest quality of education for all students.





Daily Routine

At Santa Maria International School we believe that a well structured routine helps children feel secured and provide s a sense of order. Our daily scheduled learning and play-based activities, designed to engage and challenge young minds.



6:45 am - 8:30 am

Children arrive, settle in, and engage in free play, promoting social interaction and cretivity.

8:30 am - 9:00am

Morning Arrival

Circle Time - A fun and interactive session where children sing songs discuss the days weather and participate in story time

9:30 am - 10:30am

Learning Time - Hands on activities including arts and crafts sensory play and early numeracy and Literacy exercises.



10:300 am - 11:00am

A healthy snack to keep energy levels High

11:00am - 12:00noon

Outdoor play - supervised outdoor activities to promote physical development and teamwork

12:00 - 1:00pm

Lunch time and Rest - Children enjoy their Lunch followed by a quiet rest or nap time.







1:30pm - 2:30pm

Focus on creative Arts, Music and thematic learning activities

2:30pm - 3:30pm

Pick up Time - Parents or guardians arrive to pick up their children



Birthdays

We value the joy and excitement that comes with celebrating birthdays. However, to ensure a positive and inclusive environment for all children, we have established the following birthday celebration guidelines.

No Birthday Parties - Formal Birthday
Parties are not permitted in school.
This helps maintain a consistent
learning environment and voids any disruption
to the daily routine.







No Fizzy Drinks or Sugary Treats To promote healthy eating habits,

To promote healthy eating habits, we do not allow fizzy drinks ,sugary snacks or cakes to be brought in for birthday celebrations. welcome to see a since educational gifts such as pencils, books or crayons for their child's class mates.

These gifts should be affordable and promote learning and creativity.



Eligibility to Distribute distribute Gifts

Fee compliance - Please note that parents who have outstanding school fees are not permitted to distribute gifts during their child's birthday.

this policy ensures fairness and encourages and helps timely payment of fees.

Thank you for your co operation in helping us maintain a healthy, fair and inclusive environment for all children





The safety of our students is our top priority,
especially during pick up times.
Our pick up policy ensures that each
child is handed over to an authorised
Adult.

Authorised Persons - Only individuals
listed on our child's pick up
authorization form will be
allowed to pick up your child.
Please inform the school office
ahead of time.



Late Pick up - Our pick up window is from 3:30pm - 4:00pm If a child is not picked up by 4:00pm. A late fee may be charged, unless prior arrangements have been made.



Frequently asked questions - Parents

- 1. why is my child so hyperactive, cant focus or sit still for more than 5 seconds
 - 2. How can I support my child if he is struggling academically
 - How will the school support my child who has special needs
 - 4. How can I help my child improve upon their social skills
 - 5. How do I know if my child is being challenged enough in school
 - 6. what should I do if my child's teacher and I disagree on their progress
 - 7. what steps should I take if my child has anxiety about school
 - 8. What should I do if my child is being bullied in school
 - How do I determine the career path of my child
 - 10. Should my child study an International curriculum or GES Curriculum.



Gallery 1

























September, 2025			
New Admissions	Text Books, Work Books & Uniforms inclusive		
Department	Term 1 Fee	Term 2 Fee	Term 3 Fee
Preschool - (Nursery - Kg)	¢2,000	¢2,000	¢2,000
Lower Primary (Yr1-Yr3)	¢2,000	¢2,000	¢2,000
Upper Primary (Yr4– Yr6)	¢2,000	¢2,000	¢2,000

Please note this is exclusive of Daily feeding fee.

